



# Rutland County Council

Catmose Oakham Rutland LE15 6HP  
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Minutes of the **MEETING of the PEOPLE (ADULTS & HEALTH) SCRUTINY PANEL**  
held in the Council Chamber, Catmose, Oakham, Rutland, LE15 6HP on Thursday,  
18th February, 2016 at 7.00 pm

<b>PRESENT:</b>	Mrs L Stephenson (Chair)	Miss R Burkitt
	Mr W Cross	Mr R Gale
	Mr A Mann	Mr A Stewart
	Miss G Waller	
<b>APOLOGIES:</b>	Mr G Conde	
<b>ABSENT:</b>	Mr C Parsons	Mr A Walters
<b>OFFICERS PRESENT:</b>	Mr M Andrews	Deputy Director for People
	Ms K Kibblewhite	Head of Commissioning
	Ms D Greaves	Accountant
	Miss J Narey	Corporate Support Officer
<b>IN ATTENDANCE:</b>	Mr R Clifton	Portfolio Holder for Health & Adult Social Care
	Ms A Callaway	Head of Community Support Services, Spire Homes
	Mr J Mallinson	Consultant in Public Health, Leicestershire County Council
	Ms V Robbins	Consultant in Public Health, Leicestershire County Council

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A minutes silence was held as a mark of respect in memory of Councillor Roger Begy.

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## **614 RECORD OF MEETING**

The minutes of the meeting of the People (Adults & Health) Scrutiny Panel held on the 3<sup>rd</sup> December 2015, copies of which had been previously circulated, were not confirmed or signed by the Chair as the following changes were requested:

- Item 443 – changed to read ‘Mrs. Stephenson noted that establishing a task and finish group to further scrutinise a particular area was available to the panel. Possible areas identified:
  - Community Agents: report to develop understanding of role and how this feeds into other organisations / sight of the forthcoming evaluation report

- Signposting: urgent care
- Dentistry and 5 year olds (in light of recent findings)
- Children's mental health / mental health in general
- Complaints

The minutes of the meeting of the People (Adults & Health) Scrutiny Panel held on the 14<sup>th</sup> January 2016, copies of which had been previously circulated, were confirmed and signed by the Chair.

#### **615 DECLARATIONS OF INTEREST**

No declarations of interest were made.

#### **616 PETITIONS, DEPUTATIONS AND QUESTIONS**

No petitions, deputations or questions were received from members of the public.

#### **617 QUESTIONS WITH NOTICE FROM MEMBERS**

No questions were received from members.

#### **618 CONSIDERATION OF ANY MATTER REFERRED TO THE PANEL FOR A DECISIONS IN RELATION TO CALL IN OF A DECISION**

No matter was referred to the Panel for a decision in relation to call-in of a decision in accordance with Procedure Rule 206.

#### **619 QUARTER 3 FINANCE MANAGEMENT REPORT**

Report No. 27/2016, which was previously circulated under separate cover, was received from the Director for Resources.

During discussion the following points were noted:

- a) The number of home care cases referred to the Council had fallen but the complexity of the cases received had increased.
- b) The under-spend in staffing would be removed following a recent recruitment drive, which had resulted in the directorate being almost fully-staffed.
- c) Home care services provided by the Council were regularly reviewed but if any member of the public had any concerns regarding the service they had received then they should notify the Council.

#### **AGREED:**

1. That the Panel **NOTED** the content of the Report.

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Ms D Greaves left the meeting at 7:14 p.m.

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## 620 QUARTER 3 PERFORMANCE MANAGEMENT REPORT

Report No. 37/2016, which was previously circulated under separate cover, was received from the Chief Executive.

During discussion the following points were noted:

- a) The People Directorate had the highest number of staff sickness occurrences compared to the other directorates but staff training/reviews were ongoing and mental health first aiders were now in place to help and support staff.
- b) The posters advertising the promotion of safeguarding awareness could be displayed in community locations i.e. GP's, Parish Council noticeboards, public conveniences.
- c) The Council could not and would not cease an investigation if there was a safeguarding issue, even if requested to do so by the family.
- d) The Council was still waiting for the Better Care Fund Quarter 3 data as it had not yet been received even though the report stated it would be received at the end of January 2016. It was requested that in future a note be sent to Panel Members notifying them of any delays in the receipt of data.

### AGREED:

1. That the Panel **NOTED** the content of the Report.

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The Chair requested that Item 14 on the agenda was discussed as the next item.

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## 621 BCF PROGRAMME REVIEW & 2016/17 PLAN

Report No. 42/2016 was received from the Deputy Director for People. The Portfolio Holder for Health and Adult Social Care introduced Ms Amy Callaway, Head of Community Support Services, Spire Homes who briefed the panel on Community Agents.

During discussion the following points were noted:

- a) The Community Agents programme had started slowly but was now fully operational.
- b) The self-referral rate had increased by 16% since August 2015.
- c) The number of clients dealt with at any one time had increased by 30%.
- d) 446 people had been supported with an additional 20 people contacted through external group sessions and 196 assisted through RCA led groups.
- e) There were 3.3 FTE Community Agents, the Health Link Agent had presence in/contact with all 5 hospitals: Rutland Memorial Hospital, Melton Mowbray Hospital, Kettering General Hospital, Peterborough and Stamford Hospitals.
- f) The website had been created and was now up and running:  
<http://www.rutlandcommunityagents.org.uk/>
- g) Staff contracts had been extended for another 12 months.
- h) The focus next year for the wider BCF programme would be on prevention and support for long-term conditions.
- i) IT was still an on-going issue due to problems with the internal system and difficulties with sharing information between partner agencies.

**AGREED:**

1. That the Panel **NOTED** the update and performance of the Better Care Fund 2015-16.
2. That the Panel **NOTED** the proposals for the Better Care Fund 2016-17.
3. That the Panel **NOTED** the additional update provided on the Community Agents scheme.

**622 CQC INSPECTION REPORT: THE LODGE TRUST**

Report No. 44/2016 was received from the Director for People.

During discussion the following points were noted:

- a) The Ward Councillors listed on the report were incorrect. They should be Mr R Foster and Mr A Stewart.
- b) The issues in the area 'requiring improvement' had now been resolved.

**AGREED:**

1. That the Panel **NOTED** the content of the Report.

**623 LOCAL SAFEGUARDING ADULTS BOARD: BUSINESS PLAN**

Report No. 47/2016 was received from Mr Paul Burnett, Independent Chair of the Local Safeguarding Children Board and the Local Safeguarding Adults Board. The Deputy Director for People introduced the report.

During discussion the following points were noted:

- a) The number of priorities listed in the business plan had been reduced but there were still too many.
- b) There were priorities listed under priorities and this needed clarifying so that key elements and actions were identified.
- c) The Council would be working with Leicestershire County Council and leading on the processing of community referrals as Rutland County Council was very successful in dealing with community referrals due to the high numbers they dealt with; far more than residential referrals.

**AGREED:**

1. That the Panel **NOTED** the content of the Report.

**624 PUBLIC HEALTH: SEXUAL HEALTH STRATEGY**

Report No. 48/2016 was received from Mr Mike Sandys, Director of Public Health. The report was introduced by Ms Vivienne Robbins, Consultant in Public Health, Leicestershire County Council.

During discussion the following points were noted:

- a) A comprehensive needs assessment had been completed and the recommendations were used to draft a strategy specific to Rutland.
- b) Consultation regarding the draft strategy was ongoing and feedback was requested by the 15<sup>th</sup> March 2016.
- c) The strategy looked at sexual health across all ages and identified what sexual health education and services needed to be improved.
- d) Services must be more accessible but in a discreet manner for example through libraries, doctors surgeries etc.
- e) The issue of sex education in schools was a health issue as well as a children/young person's issue so should be discussed by the People (Adults & Health) Scrutiny Panel and the People (Children) Scrutiny Panel.

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Mr A Stewart left the meeting at 8:26 p.m.

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- f) The possibility of extending the drop-in clinic at Rutland Memorial Hospital and expanding it to Cottesmore and Uppingham was being investigated.
- g) Page 79 – the wording regarding 'sexual violence' needed to be changed to read 'sexual violence prevention'.

**AGREED:**

- 1. That the Panel **NOTED** the content of the Report.
- 2. That the Panel **ENDORSED** the implementation of the recommendations across the portfolio areas.
- 3. That the strategy needed to contain data specific to Rutland.

**625 REDUCING SUBSTANCE MISUSE HARM IN RUTLAND: PROPOSAL FOR COMMISSIONING COMMUNITY TREATMENT**

Report No. 54/2016 was received from Mr Mike Sandys, Director of Public Health. The report was introduced by Mr Julian Mallinson, Consultant in Public Health, Leicestershire County Council.

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Mr R Clifton left the meeting at 8:36 p.m. and re-joined at 8:38 p.m.

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During discussion the following points were noted:

- a) The proposal for commissioning had been presented to and approved by Cabinet on the 16<sup>th</sup> February 2016.
- b) The contract would be awarded once the exemption from Contract Procedure Rules had been approved, so enabling the service to commence on the 1<sup>st</sup> July 2016.
- c) Discussions would be held with the provider as to what services would be provided, where the services would be located and how accessible the services would be. The importance of working with Rutland schools across a range of health and wellbeing issues was highlighted.
- d) The services provided would be 'recovery orientated'.

**AGREED:**

That the Panel **NOTED**:

1. The future vision for reducing substance misuse harm in Rutland and the shift towards prevention, early help and recovery tailored for Rutland.
2. The most viable option for the Interim Service as being an exemption from the Council's Contract Procedure Rules to directly award a contract to the provider of the new Leicester City and Leicestershire Service
3. The funding envelop for the Interim Service and the associated contribution towards the Council's Medium Term Financial Plan.

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Mr J Mallinson and Ms V Robbins left the meeting at 8:59 p.m.

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## **626 PEOPLE: CONTRACTS AND PROCUREMENTS**

Report No. 43/2016 was received from Ms K Kibblewhite, Head of Commissioning

During discussion the following points were noted:

- a) All contracts between Rutland County Council and external providers must be cost effective and provide value for money.
- b) The new European Union procurement regulations gave us much more flexibility to achieve this.
- c) Service providers would be given a specific agenda and identified outcomes that must be met.
- d) This review of procurement will enable the removal of duplication found within the current contracts.
- e) The provision of services for the 'whole life approach' would need scrutinising at the RCC People (Children) Scrutiny Panel and the RCC People (Adults and Health) Scrutiny Panel.

### **AGREED:**

1. That the Panel **ENDORSED** the approach for future commissioning relating to People Directorate contracts.

## **627 SCRUTINY PROGRAMME 2015/16 & REVIEW OF FORWARD PLAN**

The panel reviewed the Forward Plan and noted the forthcoming reports.

## **628 ANY URGENT BUSINESS**

There was no urgent business.

## **629 DATE AND PREVIEW OF NEXT MEETING**

The next meeting would be held on Thursday 14<sup>th</sup> April 2016 at 7.00 p.m.

During discussion the following points were noted:

- a) The report on Home Care Subjects would be postponed until further notice. Mrs Stephenson would, following an email discussion with panel members, notify Mr Andrews as to which specific items the panel would like a report on.

**AGREED:**

Agenda items for the next meeting should include:

1. Director of Public Health: Annual Report 2015  
To receive a report from Mike Sandys  
This year's report describes the role of communities and community-centred approaches to improving health and wellbeing in Rutland.
2. Local Review of the 2012 National Dental Survey  
Findings of the review  
To be presented at both People Scrutiny Panels

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**The Chair declared the meeting closed at 9.27 pm.**

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